

# The Congress of Local and Regional Authorities



## **DRAFT AGENDA - CG/SEM(18)OJ1PROV**

(last update: 22 October 2010)

PUBLIC MEETING

## SEMINAR FOR NEW MEMBERS

Strasbourg, Palais de l'Europe, Room 6

25 October 2010

from 4.30 pm to 6 pm

*Simultaneous interpretation provided in English, French, German, Italian and Russian*

**1. OPENING OF THE MEETING, WELCOME AND INTRODUCTION TO THE CONGRESS,  
A PILLAR OF THE COUNCIL OF EUROPE**

by Andreas KIEFER, Secretary General of the Congress

**2. YOUR ROLE AS A MEMBER OF THE CONGRESS**

Presentation by Antonella CAGNOLATI, Director of the Congress

**3. THE ROLE OF DELEGATION SECRETARIES**

Presentation by Elisabeth ROUSSEL, Secretary of the delegation of The Netherlands to the Congress

**4. SESSIONS: PROCEDURE AND PRACTICE**

Presentation by Dolores RÍOS TURÓN, Acting Head of the Congress Table Office

**5. WORK OF THE CHAMBERS, CONGRESS COMMITTEES AND WORKING GROUPS**

Presentation by:

Jean-Philippe BOZOULS, Executive Secretary of the Chamber of Local Authorities

Jean-Paul CHAUVET, Executive Secretary of the Chamber of Regions

**6. COMMUNICATION AND VISIBILITY OF THE CONGRESS**

Presentation by Renate ZIKMUND, Head of the Division of Communication, International Relations and Election Observation

**7. PARLIAMENTARY ASSEMBLY OF THE COUNCIL OF EUROPE**

Presentation by Wojciech SAWICKI, Director General of the Parliamentary Assembly of the Council of Europe

**8. CLOSING OF THE MEETING**

by Andreas KIEFER, Secretary General of the Congress