

Programmatic Cooperation Framework for
Armenia, Azerbaijan, Georgia, Republic of Moldova, Ukraine and Belarus



Appendix II - ESTIMATED BUDGET TEMPLATE						
Action:						
Place:						
Implementation period:						
CoE Administrator responsible:	Svetislav Paunovic, Project Co-ordinator, Congress of Local and Regional Authorities of the Council of Europe					
Currency:	Local currency					
Grant by the Council of Europe:						
Contribution by the Grantee:	< ¹ <i>specify</i> >					
Exchange rate:	< [*] <i>specify</i> >					
Expenditure	Unit	# of units	Average unit rate	# of participants	Estimated budget (in local currency)	Estimated budget in Euro (€)*
1. Human Resources						
1.1. Experts/Consultants						
1.1.1 National expert	Per xx		0,00		0,00	0,00
1.1.2 International expert	Per xx		0,00		0,00	0,00
1.2. Per diems (lunch, dinner, accommodation, transfer)						
1.2.1 International	Per diem		0,00		0,00	0,00
1.2.2 Local	Per diem		0,00		0,00	0,00
Subtotal 1 Human Resources					0,00	0,00
2. Travel						
2.1 International travel	Per return flight		0,00		0,00	0,00
2.2 Local transportation	Per trip		0,00		0,00	0,00
Subtotal 2 Travel					0,00	0,00
3. Other expenditure and services						
3.1 Publications (editing)	Per item		0,00		0,00	0,00
3.2 Publications (printing)	Per item		0,00		0,00	0,00
3.3 Studies, research	Per item		0,00		0,00	0,00
3.4 Translation	Per 250 words		0,00		0,00	0,00
3.5 Interpretation	Per person/day		0,00		0,00	0,00
3.6 specify	Per xx		0,00		0,00	0,00
3.6. Conferences/seminars ²						
3.6.1 Rent of hall	Per event		0,00		0,00	0,00
3.6.2 Rent of interpretation equipment	Per event		0,00		0,00	0,00
3.6.3 Coffee breaks	Per event		0,00		0,00	0,00
3.6.4 Local transportation	Per event		0,00		0,00	0,00
3.6.5 Per diems for participants (lunch, dinner, accommodation, transfer)	Per event		0,00		0,00	0,00
3.6.6 Visibility actions	Per item		0,00		0,00	0,00
Subtotal 3 Other expenditure and services					0,00	0,00
4. Other						
4.1 Stationery supplies	Per xx		0,00		0,00	0,00
4.2 Other services (tel/fax, mail copies)	Per xx		0,00		0,00	0,00
4.3 specify	Per xx		0,00		0,00	0,00
4.4 specify	Per xx		0,00		0,00	0,00
Subtotal 4 Other					0,00	0,00
Total Grant expenditure (1-4)					0,00	0,00
Notes:						
¹ Indicate whether the grantee commits to contribute by means of an in-kind contribution, or by means of a financial contribution. In the first case, the in-kind contribution shall be described, while in the second case, the amount and the currency of the financial contribution shall be indicated in the box.						
² Insert different lines to take into account differences of unit rates or number of participants in each event (lunch, journeys, etc).						
“Average unit rate” can be used but not “Average number of participants”. ² See Articles 1.1 and 3.2.						
* Indicative conversion into EUR to be provided at the conversion rate determined by the central national bank in each respective country on the day of the submission of their proposal. This is merely for the purpose of evaluation.						
I certify that this is the budget proposed			I accept the proposed budget			
Name of the representative of the Grantee (<i>followed by capacity, e.g. Mayor</i>)	<i>(Name and capacity)</i>		Name of the representative of the Council of Europe	<i>(Name)</i>		
Signature			Signature			
Date:			Date:			